

CITY OF BETHLEHEM
INTER-DEPARTMENTAL CORRESPONDENCE

SUBJECT: Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: Design - South Bethlehem Greenway Connection to Saucon Park

TO: City Council, all members, and Council Solicitor

FROM: Michael Alkhal, PE, Director of Public Works/City Engineer

DATE: April 22, 2016

On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

The contract is for the engagement of professional services. We have received and reviewed four (4) proposals for professional services in connection with the above referenced project. We recommend award of the contract to Boucher & James, Inc.

- Is the contract appropriation or price increase included in this year's budget? yes no

2016 Non-Utility Capital Improvement Program

- Identify contract funding sources (general fund, grants, loans, etc...):

Account #62013-66163 – Greenway/Saucon Connection 2013 Bond Issue

- The name and address of the recommended Professional Service Provider are:

Boucher & James, Inc.
559 Main Street, Suite 230
Bethlehem, PA 18018
Attn: Jon Tresslar, PE, PLS

- Term of contract or estimated completion date, subject to standard extensions:

The contract term is from the Notice to Proceed until December 31, 2016.

- Description of project or scope of services to be provided:

This phase of the Greenway improvement provides a pedestrian connection from the Greenway to the northern portion of Saucon Park. This portion of the park consists of active ball fields and is cut off from the southern portion of the park by Saucon Creek and the elevated rail bed. This portion of the trail will connect the Greenway, located on the elevated rail bed above Saucon Park and Saucon Creek, to the Park and ball fields below. In addition to this trail improvement, the final design and construction will address the current “washout” in this area that has created a significant gully along the northern rail bed embankment. Components of the project also include development of vegetative bio-swales, re-establishment of riparian buffer, and other stormwater provisions to protect the Saucon Creek.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$72,606.00

- Number of renewal term options and duration of each renewal, if any:

N/A

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

\$72,606.00

- Reasons for recommendation of Administration and Council approval of contract:

Four (4) proposals were received from consultants ranging in cost from \$72,606 to \$150,000. Boucher & James Inc. submitted a proposal with a well-defined scope, have staff with experience in similar projects, and their cost was the lowest cost proposal.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

MA/MD/mob

Attachment

Copies To: Mayor
Director of Administration
Director of Budget and Finance
Director of Community & Economic Development
Law Bureau
Controller
Purchasing Bureau
File/xc

By: 
Title: Public Works Director/City Engineer

RESOLUTION NO. _____

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract dated April 14, 2016:

1. Name of Contractor: Boucher & James, Inc.
2. Project or Contract Reference: South Bethlehem Greenway Connection
To Saucon Park
Project No. MS-16-W02

Sponsored by _____

ADOPTED by Council this _____ day of _____, 20__.

President of Council

ATTEST:

City Clerk